

# NASULGC, A Public University Association

## MEETING REGISTRATION FORM

<b>Event Name:</b> EFNEP Coordinators' National Conference	<b>Meeting Dates:</b> March 9-12, 2009
<b>Location:</b> University of California (UC) Washington Center 1608 Rhode Island Avenue, NW, Washington, DC 20036	<b>REGISTRATION DEADLINE:</b> Friday, February 6, 2009

### REGISTRATION INFORMATION

Please print in a legible manner as this information will be used on your name badge and participants listing.

<b>Last Name:</b>	<b>First Name:</b>	<b>Middle Initial:</b>
<b>Job Title:</b>	<b>Phone:</b>	<b>Fax:</b>
<b>Institution/Organization:</b>		<b>Email:</b>
<b>Address:</b>		
<b>Administrative Assistant/Secretary Name:</b>	<b>Phone:</b>	<b>Email:</b>

Please check here if you require special accommodations to fully participate in the meeting. Please attach a written description of your needs.

### REGISTRATION FEES

Up thru February 6, 2009: \$190.00 <input type="checkbox"/>	After February 6, 2009: \$240.00 <input type="checkbox"/>	Award Reception Only \$45.00
---	---	------------------------------

**Date of Arrival:** \_\_\_\_\_

**Date of Departure:** \_\_\_\_\_

**Time of Arrival:** \_\_\_\_\_

**Time of Departure:** \_\_\_\_\_

### SPECIAL INFORMATION

**Hotel accommodations:**

**Beacon Hotel & Corporate Quarters, 1615 Rhode Island Avenue, NW** across the street from the UC Washington Center. The sleeping room rate is **\$209.00 per night (single/double occupancy)**. To make your reservation call (202) 296-2100 or Toll Free @ 1-800-821-4367 and identify yourself as attending the EFNEP Conference. Make your reservations by Friday, February 6, 2009.

**PAYMENT INFORMATION:**

Registration fee covers attendance at program sessions, all breaks, 3 continental breakfasts; 2 lunches and Monday Award Reception. Only persons registered and with name badges may attend meeting events. Registration forms will not be processed without payment or a purchase order.

**Payment Options:**

- **Check:** Make checks payable to NASULGC and mail with completed registration form to NASULGC, Department 0545, Washington, DC 20073-0545.
- **Credit Card:** Participants can register on-line at [www.nasulgc.org](http://www.nasulgc.org) and pay with credit card **OR** complete the credit card information below and mail to NASULGC, 1307 New York Avenue, NW, Suite 400, Washington, DC 20005 **OR** fax at (202) 478-6046. **(If you register on-line, do not mail or fax registration form.)**
- **Purchase Order:** Mail your completed registration form with purchase order to NASULGC, 1307 New York Avenue, NW, Suite 400, Washington, DC 20005 **OR** fax at (202) 478-6046. Invoices will be issued after the meeting for all purchase orders received.

**CREDIT CARD:** Visa  MasterCard  American Express  **AMOUNT TO BE CHARGED:** \$ \_\_\_\_\_

**Cardholder Name:** \_\_\_\_\_ **Card Number:** \_\_\_\_\_ **Code:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**CANCELLATION POLICY:**

In the event of registration cancellation, fees paid in advance are refundable, less a service charge of \$75.00. Cancellations must be in writing (either by mail or fax) and received by the Accounting office no later than **Friday, February 6, 2009** (cut-off date), and will not be accepted via e-mail or telephone. NASULGC will not be able to refund any registration fees for cancellations postmarked after the cut-off date. Refunds will be processed after the meeting.

**Meeting Inquiries should be directed to NASULGC Staff Liaison: L. Sandra Garner**  
**Phone: (202) 478-6034 // Fax: (202) 478-6046 // Email: [sgarner@nasulgc.org](mailto:sgarner@nasulgc.org)**