



319-A (AGRICULTURE COST-SHARE FORM)
 CLEAN WATER ACT SECTION 319 COST-SHARE PROGRAM

State Form 50065 (R3 / 9-07)
 INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

INSTRUCTIONS: See page 2 of this form

SECTION A

Applicant Name		Indiana County	IDEM Contract/Agreement ARN Number		
Name of Sponsoring Organization:					
Location Information Farm#	Tract #	Field (s) #		Section #	
Township:	Range:	Civil Township:	USGS Quadname:	14-Digit HUC#	
Latitude & Longitude or Universal Transverse Mercator (UTM) Coordinates					
<p><i>I hereby agree and certify that a Conservation Plan has been developed and will be followed in all fields that receive cost-share funds. All best management practices (BMPs) installed with these grant funds will be operated and maintained in accordance with United States Department of Agriculture Natural Resources Conservation Service (NRCS) standards and specifications (or other approved specifications cited below). Practices shall be maintained as follows: vegetative and land management practices 5 years, structural practices 10 years.</i></p>					
Applicant Signature		Date:	Landowner Signature		Date:
Printed Name:			Printed Name:		
Address(full street address):			Address(full street address):		
City:	State, ZIP code:		City:	State, ZIP code:	

SECTION B

The following eligible BMPs are needed to improve or maintain water quality, and will reduce off-site sedimentation, or nutrient, pesticide or pathogen loads to receiving waters. The practice(s) were installed consistent with United States Department of Agriculture Natural Resources Conservation Service (NRCS) standards and specifications (or other approved specifications as listed below) and in accordance with the Conservation Plan.

Field Number	Practice Title and Specifications Followed	Quantity or Unit	Total Cost	Cost-share Level (%)	Cost-share Amount	Install Date (mm/yyyy)
			\$		\$	
			\$		\$	
			\$		\$	
			\$		\$	
			\$		\$	
			\$		\$	
			\$		\$	
			\$		\$	
TOTAL			\$		\$	

Printed Name <u>and</u> Signature of NRCS, IDNR, ISDA, TSP, or SWCD Technical Representative	Date (mm/dd/yyyy)
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SECTION C

The total Cost-Share Amount in Section B is recommended to IDEM for cost-share assistance and is approved for payment by the Sponsoring Organization. The Sponsoring Organization has a copy of the Conservation Plan available for IDEM review.

Authorized Signature for Sponsoring Organization	Date (mm/dd/yyyy):
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INSTRUCTIONS FOR COMPLETING FORM 319-A

This form should be completed when requesting reimbursement from the Section 319 Program for eligible best management practices (BMPs) installed on agricultural land; defined as land that is currently in production (i.e., working lands) such as cropland, pastureland, rangeland, native pastureland, other land used to support livestock production, and tree farms.

SECTION A - This section requests general information on the BMP location and the applicant/landowner. Complete all blanks in Section A for the BMPs installed and listed in Section B.

- If the applicant does not own the land where practices will be installed, the landowner's signature is required, unless the applicant has power of attorney for the landowner. The landowner must sign the form before proceeding with the project.
- Include the latitude & longitude or the UTM coordinates for a central location where the BMP(s) is installed. If many BMPs are installed in different places, one (1) general coordinate location will suffice.
- A Conservation Plan for the land in Section B, signed by a Certified Conservation Planner, must be available in the Sponsor's office for audit purposes.
- Before signing, the landowner must read and understand the certification statements above the signature block.

SECTION B - This section certifies that the BMPs are needed to improve or maintain water quality, are in accordance with the Conservation Plan, and have been satisfactorily completed.

- Complete the field number, official NRCS Practice Title (found in the NRCS Field Office Technical Guide, or at http://efotg.nrcs.usda.gov/efotg_locator.aspx?map=IN) or other specifications followed, quantity or unit, total practice cost (shown on attached receipts), cost-share level the Sponsoring Organization is paying the applicant, total cost-share amount, and date the practice was installed/implemented for each BMP.
- This section must be completed and signed by an NRCS, IDNR, ISDA, TSP, or SWCD Technical Representative who can certify to the statements at the top of Section B.

SECTION C - This section must be completed and signed by an appropriate official (with signatory authority) of the Sponsoring Organization.

FORM SUBMISSION

An invoice for payment should be prepared and submitted to IDEM with this form. As individual practices are installed, invoices may be submitted to IDEM. Payment will be forwarded to the Sponsoring Organization in approximately four to six weeks. The following items must accompany this complete, signed 319-A Form and an invoice for payment to IDEM:

- 1) Plan Map, showing location of all practices
- 2) Copies of bills or receipts for each practice showing the total cost
- 3) Copies of the Region V Load Estimation Model worksheet(s) or the STEPL Model workbook for the practices installed, when applicable. These models may be found on EPA's web site at: [http://it.tetrattech-ffx.com/stepl/models\\$docs.htm](http://it.tetrattech-ffx.com/stepl/models$docs.htm).
- 4) NRCS CNMP Checklist if cost-share funds are used to develop a CNMP.

ADDITIONAL INFORMATION - For additional information on the cost-share program and requirements, see the *Clean Water Act Section 319 Agricultural Cost-Share Guidance for Indiana* or contact your IDEM Project Manager.

Note to Sponsors: The Sponsoring Organization may need to provide a 1099 Form for disbursements.

Definitions:

Structural Practices - Practices that involve constructing designed (engineered) features using heavy machinery (such as waterways, erosion control structures, and water and sediment control basins).

Vegetative Practices - Practices that only involve seeding or planting to establish or re-establish plant cover (such as pasture and hay seeding, cover crop, filter strip, and tree planting).

Land Management Practices - Practices that require primarily management techniques and methods to implement the practice (such as nutrient management, pest management, residue management, prescribed grazing).