

Purdue Extension-Marion County
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Master Gardener Activity Report 2009

Name: _____ Telephone (day & evening): _____

Street Address: _____ City: _____, IN _____

MG Class Number or Class Year: _____ E-mail: _____

1. Record today's date: _____. This form is online: <http://www.ces.purdue.edu/CES/Marion/HortConMG06.htm>.

2. Are you a member of an Extension Master Gardener Association? Yes or No – please check (X) one. If yes, please check (X) the following box next to the association(s) in which you are a member:

Marion County MG Association (MCMGA) - If you are member of the north MG association, send this form to: Marlene Snell, 14485 Oakridge Road, Carmel, IN 46032-5202, or e-mail: HoursMCMGA@IndyMG.org.

Garfield Park MG Association (GPMG) - If you are member of the south MG association, send this form to: Debbie Davidson, 714 N. Emerson Ave., Indianapolis, IN 46219, or e-mail: HoursGPMG@IndyMG.org.

If you are NOT a MG association member, send this form to: Debbie Schelske, Purdue Extension-Marion County, 6640 Intech Blvd., Suite 120, Indianapolis, IN 46278-2012 or e-mail: dschelsk@purdue.edu (275-9305, Ext. 286).

3. Was the activity primarily for your benefit? (*I learned something*.) If yes, fill out the Training Hours (Continuing Education) Form on this page.

4. Was the activity primarily for others benefit? (*I taught something or I provided information or I helped with...*) If yes, fill out the Volunteer Hours Form on the next page. Record an activity under one code only.

5. Does this report qualify you for a new MG certification level? Yes or No – please check (X) one.

If yes, please check how you wish to receive your MG certificate:

Mail or Pick up at MG association meeting or Pick up at Extension office.

Please report all hours. This helps show the effectiveness of the Master Gardener program. To facilitate recordkeeping, please enter whole or half hours only. Thank you!

TRAINING HOURS (CONTINUING EDUCATION)

The hours recorded here refer to activities where you learn something. The total includes the hours from your basic Master Gardener class and all workshops, lectures and programs you attended on gardening related topics.

DATE	PLACE & DESCRIPTION OF TRAINING ACTIVITY	# OF HOURS
TOTAL IS FOR TRAINING HOURS ONLY	NUMBER OF TRAINING HOURS ON THIS SPECIFIC FORM	
	CUMULATIVE TRAINING HOURS PRIOR TO THIS FORM	
	TOTAL CUMULATIVE TRAINING HOURS INCLUDING THIS FORM (ALL TRAINING HOURS INCLUDING MASTER GARDENER CLASS)	

VOLUNTEER HOURS


The hours recorded here refer to activities where you helped others. It includes your first required 25 to 50 "E code" activities ("**educating**" volunteer hours) and any "B code" activities (community **beautification** volunteer hours). When possible, try to find a way to educate others in all volunteer activities. MG class participants that attended class during the day need a minimum of 10 Phone Center hours for MG certification.

DATE	ACTIVITY CODES ¹		PLACE AND DESCRIPTION OF VOLUNTEER ACTIVITY (needed only if activity codes do not describe)	NUMBER OF HOURS	NUMBER CLIENTS REACHED ²
	A	B			
TOTAL IS FOR VOLUNTEER HOURS ONLY			NUMBER OF VOLUNTEER HOURS ON THIS SPECIFIC FORM		
			CUMULATIVE VOLUNTEER HOURS PRIOR TO THIS FORM		
			TOTAL CUMULATIVE VOLUNTEER HOURS SINCE YOU BEGAN YOUR MG CLASS		

1 = ACTIVITY CODES – **Column A: Write the 3-letter code** from the list below; **Column B: Write E or B (for educating volunteer activity or community beautification volunteer activity).**

2 = NUMBER CLIENTS REACHED – This is the number of people outside the MG program who receive information from you (Answerline contacts NOT needed). Leave blank if people outside the MG program were not reached. Enter audience number for presentations given.

ACTIVITY CODES FOR COLUMN A: MG VOLUNTEER HOURS: Choose ONE code to best fit an activity.

<p>008 = MG 2008 State Conference APC = Answerline: Phone Center AEM = Answerline: E-mail AUG = St. Augustine's Home for the Aged BHH = Benjamin Harrison Home BOT = Beautification: Other Type (please list) CGO = Community Gardening: Other (NOT PAR) CLA = Class Assistant (assist with a class/activity) CCR = CoCoRaHS DEM = Demonstration Garden (describe on form) EIT = Eiteljorg Museum EPA = Educational Presentation to Adults EPY = Educational Presentation to Youth (under 18) FFA = FFA (indicate Convention or FFA Center) FBH = Fort Benjamin Harrison GOV = Governor's Residence IMA = Indianapolis Museum of Art ISM = Indiana State Museum JMG = Junior Master Gardener Program KIB = Keep Indianapolis Beautiful</p>		<p>LRR = Lucille Raines Residence MGA = MG Association Business or Service MIS = Miscellaneous (does not fit any other code) MPG = Medicinal Plant Garden, IMHM OFF = Office Help at Extension Office (copying, etc.) OYA = Other Youth Activity (NOT EPY or JMG) PAR = Plant a Row for the Hungry Program PEC = Park: Eagle Creek Park PGP = Park: Garfield Park PHP = Park: Holliday Park POL = Park: Other Location (list name on form) PRO = MG Project (describe type on the form) RMH = Ronald McDonald House SCH = Schools (list name on form) STA = Staff a Booth (Flower Show, State Fair, etc.) VDP = St. Vincent de Paul WRG = White River Gardens WRI = Writing Garden Related Information ZOO = Indianapolis Zoo</p>
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