



## **Youth Philanthropy Initiative**

OF JOHNSON COUNTY

# **Grant Application Packet**

### Founding Partners

Youth Connections

Johnson County Community Foundation

United Way of Johnson County

Johnson County 4-H Program

Leadership Johnson County

Youth from Johnson County Schools

### **Youth Philanthropy Initiative of Johnson County**

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(317) 738-3273 ext 104

[youthdevelopment@youthconnections.org](mailto:youthdevelopment@youthconnections.org)

# Grant Application

## Youth Philanthropy Initiative of Johnson County

<b>Name of Group</b>	Title of Project	
Number of youth participating	Age range of youth participants	
<b>Youth Contact</b>	Title	
Address		
City	State	Zip
Phone	Age	
Email	Fax	
<b>Adult Contact</b>	Title	
Address		
City	State	Zip
Work phone	Home phone	
E-mail	Fax	
<b>Sponsoring Organization</b>		
Fiscal Agent Representative		
Address		
City	State	Zip
Work phone	Home phone	
E-mail	Fax	

The undersigned adult contact person and representative of the sponsoring organization hereby attest to the fact that this project proposal was initiated and prepared by youth and that this project will be planned and carried out by youth.

<b>Adult Project Leader Signature</b>	Date
<b>Sponsoring Organization Representative Signature</b>	Date

### The YPIJC Fine Print

All YPIJC grants, awards, and project participants must comply with all federal statutes relating to non-discrimination. This includes, but is not limited to, prohibition of participation on the basis of age, race, gender, color, national origin, sexual orientation, or disability. The undersigned certify that:

1. All information contained is accurate, contains no misstatements or misrepresentations, and represents a reasonable estimate of future operation based on data available at the time of the application.
2. The sponsoring organization assumes responsibility for liability.
3. The organization will comply with the Civil Rights and Handicapped Regulations summarized above and with other YPP Program guidelines.

<b>Adult Project Leader Signature</b>	Date
<b>Sponsoring Organization Representative Signature</b>	Date

Submit the following materials to Youth Philanthropy Initiative by no later than:

- YPI Grant Application
- Demographic Information Form
- Proof of 501(c)(3) status

# Grant Application

## Youth Philanthropy Initiative of Johnson County

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### 1. Your Project Idea

What is the title of your project? \_\_\_\_\_

What is your project idea? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Where will your project take place? (city/town) \_\_\_\_\_

When will your project begin and end? \_\_\_\_\_

Will you need additional advice or assistance to help complete this project? Yes No

If so, what kind, and from whom \_\_\_\_\_

\_\_\_\_\_

Will you need permission forms or insurance coverage for this project? Yes No

If so, please explain \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### 2. Helping the Community

How will your project help the community? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How did your group determine that this is an important community need? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Who/what is your project serving? Please check one or more of the boxes below.

Young children

Older youth

The elderly

Low-income families

People who are sick

People who are disabled

The environment

A neighborhood or community

Other, please specify \_\_\_\_\_

Approximately how many people will receive service through this project? \_\_\_\_\_

# Grant Application

## Youth Philanthropy Initiative of Johnson County

### 3. Youth Leadership

Who wrote this proposal? \_\_\_\_\_

How have youth been involved in planning this project? \_\_\_\_\_

\_\_\_\_\_

How will youth be involved in implementing this project? \_\_\_\_\_

\_\_\_\_\_

### 4. Learning Through Service

What will you learn about your community from your project? \_\_\_\_\_

\_\_\_\_\_

What evaluation activities will you use during your project to track your progress? \_\_\_\_\_

\_\_\_\_\_

Is your group interested in giving a presentation to the community?    Yes    No

### 5. Applause, Applause

How will you measure your success during your project and when it's completed?

\_\_\_\_\_

How will the group celebrate a job well done? \_\_\_\_\_

\_\_\_\_\_

How will the group handle any issues or failures? \_\_\_\_\_

\_\_\_\_\_

# Grant Application

## Youth Philanthropy Initiative of Johnson County

### 6. Money, Money, Money

How much will your project cost? \_\_\_\_\_

How much money are you requesting from the YPIJC? \_\_\_\_\_

Who will oversee expenditure and use of the funds? \_\_\_\_\_

What other donations of funds, time, talent, or materials have you received?

Donated Items	Estimated Value

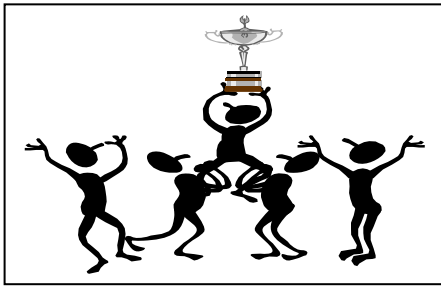
**Total Estimated Value of Donated Items** \$

### 7. Your Project Budget

	Items Requested	Amount Requested
<b>Operational Costs</b> <i>(supplies, materials, rental...)</i>	1.	\$
	2.	\$
	3.	\$
	4.	\$
	5.	\$
	6.	\$
	7.	\$
	8.	\$
	9.	\$
	10.	\$
	<b>A. Total Operational Costs (Add 1 through 10)</b>	\$
<b>Transportation Costs</b> <i>(if necessary)</i>	11.	\$
	12.	\$
		<b>B. Total Transportation Costs (Add 11 and 12)</b>
<b>Recognition Costs</b> <i>(no more than 15% of grant)</i>	13.	\$
	14.	\$
	15.	\$
		<b>C. Total Recognition Costs (Add 13 through 15)</b>
	<b>D. TOTAL PROJECT COSTS (D = A + B + C)</b>	\$

# Grant Application

## Youth Philanthropy Initiative of Johnson County



## TIPS

### For an Effective Presentation

*Remember: This Is Youth-Led Service, So Youth Do the Talking – Adults Do the Listening!*

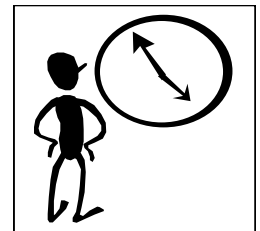
#### Start by Briefly Describing Youth Project

Give a short summary describing your project. Include

- *Who* initiated and will complete the project
- *Where* the project will be done
- *What* the group hopes to achieve
- *How* the community and youth will benefit

#### Keep in Mind That Time Has Been Carefully Scheduled

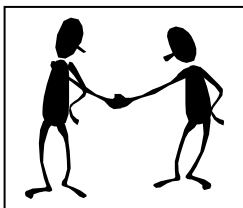
- Plan to arrive ten minutes early
- Stick to the time restraints given
- Allow time for questions from the board



#### Use Materials You Have to Help Make a Smooth Presentation

- 3X5 cards for the information
- Copy of the full proposal and budget
- Bring supportive materials such as photographs, diagrams, posters...

#### Make A Good Impression...Smile!



- Introduce yourself
- Shake hands with board members
- Clearly tell what group you are with and what project you are representing

#### Practice!

- Practice before a mirror
- Practice before a friend
- Practice before a group

